



## **THE SAHTU SECRETARIAT INCORPORATED**

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### **Lands and Resources Advisor**

#### **The Sahtu Secretariat Inc. (SSI)**

**LOCATION:** Yellowknife, NWT

**REPORTS TO:** Lands and Resources/Intergovernmental Relations Director

#### **POSITION SUMMARY:**

The Lands and Resources Advisor plays a key role in representing the Sahtu Secretariat Inc. (SSI) within various lands, resources and environment working groups and committees. This position ensures that the interests and needs of Sahtu beneficiaries remain at the forefront of all discussions and decisions, particularly as they relate to the responsible management and stewardship of lands and the environment in the Sahtu Region.

#### **RESPONSIBILITIES:**

1. Representation and Advocacy:
  - Actively participate in various multi-agency lands, resources and environment working groups and committees.
  - Serve as a knowledgeable and effective representative of SSI, advocating for policies and decisions that align with the priorities and needs of Sahtu beneficiaries with respect to lands, resources and environmental issues.
  - Provide input and recommendations based on a thorough understanding of Modern Treaty obligations and environmental stewardship principles.
2. File Management:
  - Manage a diverse portfolio of lands, resources and environmental related files, ensuring thorough analysis and timely action on each.

- Monitor developments, initiatives, and regulatory processes relevant to SSI's interests.
  - Collaborate with internal and external stakeholders to develop and implement strategies for addressing issues within the scope of assigned files.
3. Stakeholder Engagement:
- Establish and maintain effective working relationships with government agencies, Indigenous organizations, industry representatives, and other stakeholders.
  - Facilitate communication and collaboration between SSI and external partners to achieve shared goals.
4. Research and Analysis:
- Conduct research and analysis on lands, resources and environmental issues, identifying potential impacts and opportunities for the Sahtu Region.
  - Prepare briefing notes, reports, and presentations for internal use and external dissemination.
  - Stay informed on emerging trends, regulations, and best practices in environmental management and Indigenous rights.
5. Capacity Building:
- Support the development of local capacity within the Sahtu Region for lands, resources and environmental management.
  - Provide guidance and mentorship to community members and SSI staff involved in lands and environment initiatives.

**QUALIFICATIONS AND EXPERIENCE:**

- A degree in environmental science, natural resource management, Indigenous studies, or a related field. Equivalent combinations of education and experience will be considered.
- Demonstrated experience working with Indigenous organizations, governments, or communities, particularly in the context of Modern Treaties.
- Knowledge of environmental regulations, land use planning, and cumulative impact assessment in Canada.
- Strong analytical, research, and organizational skills.

- Excellent interpersonal and communication skills, including experience representing organizations in multi-stakeholder settings.
- Familiarity with the Sahtu Region, its communities, culture, and priorities is considered an asset.
- Willingness to travel within the region and occasionally beyond as required.

**KEY COMPETENCIES:**

- Commitment to advancing the interests of Sahtu beneficiaries.
- Cultural sensitivity and understanding of Indigenous governance frameworks.
- Strategic thinking and problem-solving skills.
- Ability to work collaboratively and build consensus among diverse stakeholders.
- Proficiency in Microsoft Office and other relevant software tools.

**APPLICATION PROCESS:**

Interested candidates are invited to submit their resume, a cover letter outlining their qualifications and experience relevant to the position, and two professional references to [SSI.LNR@Sahtu.ca](mailto:SSI.LNR@Sahtu.ca). Applications will be accepted until February 17, 2025.

Salary will be negotiated based on the successful applicants' qualifications and experience.

Priority will be given to Beneficiaries of the Sahtu Dene and Metis Comprehensive Land Claim Agreement.